

yDiv Progress Report

This document is filled out by the yDiv doctoral researcher who sends it to the PhD Advisory Committee (PAC) and yDiv coordinator at least one week prior to the progress meeting. Progress meetings are organised annually (following the kick-off meeting) by the doctoral researcher. The entire PAC team should be present in these meetings. During each progress meeting, all sections of this form are discussed and developed together with the PAC team. A revised, final version is approved by the doctoral researcher and the PAC team following the meeting, and submitted to yDiv coordination within one month from the meeting.

Name of doctoral researcher

Date of progress meeting

Reporting period *Time period since last PAC meeting*

1) Project title

2) Start and intended end of PhD project *Time period contract or funding*

3) **Funding** *Is your funding adequate with your time plan? If not, which options have been discussed? Please also enter until when you still have funding for your PhD project.*

4) **Short report** *Please describe briefly the current state of your PhD project and the main research achievements.*

5) Remaining steps for the completion of your PhD project

iDiv is a research centre of the DFG.

iDiv is a central facility of Leipzig University within the meaning of Section 92 (1) of the Act on Academic Freedom in Higher Education in Saxony ("Sächsisches Hochschulfreiheitsgesetz, SächsHSFG"). It is run together with the Martin Luther University Halle-Wittenberg and the Friedrich Schiller University Jena, as well as in cooperation with the Helmholtz Centre for Environmental Research – UFZ.

The following non-university research institutions are involved as cooperation partners: the Helmholtz Centre for Environmental Research (UFZ), the Max Planck Institute for Biogeochemistry (MPI BGC), the Max Planck Institute for Chemical Ecology (MPI CE), the Max Planck Institute for Evolutionary Anthropology (MPI EVA), the Leibniz Institute DSMZ–German Collection of Microorganisms and Cell Cultures, the Leibniz Institute of Plant Biochemistry (IPB), the Leibniz Institute of Plant Genetics and Crop Plant Research (IPK) and the Leibniz Institute Senckenberg Museum of Natural History Görlitz (SMNG).

yDiv Progress Report

6) Specific support offered by PAC members *Here, the specific support offered by each member of the PAC team that will help with the completion of the PhD project can be detailed.*

7) Supervision *How many meetings did the PhD Advisory Committee hold? How frequently do you discuss your project with your PI and co-supervisors?*

8) Have you revisited the individual agreements section of the supervision agreement (between main supervisor and doctoral researcher) during an annual appraisal interview or other meetings?

Yes

No

Not yet, planned for:

9) Activities *e.g. publications, conferences, courses, stay abroad, teaching, outreach, upcoming activities*

10) Collaborations within iDiv or external partners *e.g. joint publications, methodological, combination of experiments and modelling*

11) Changes in research project *These can include time delays, changes in the focus of work packages, additional work, changes in your PAC team etc.*

yDiv Progress Report

12) Preparations for a career after finishing the PhD *Here you should discuss your plans following graduation, and whether you have taken steps to develop specific skills you need or network with relevant people. Keep in mind that it is one of the tasks of your PAC team to help and support you in your career preparations!*

13) Open Science *As a doctoral researcher at iDiv, you are expected to store and share all of your research data as well as any associated code. This primarily involves i) making data/code openly available via an accepted repository ("publishing"). In addition, before the end of a research project ii) organise any wider raw datasets such that they are understandable by others in your research group and place these on iDiv internal storage ("archiving"). Please explain whether you have already taken these steps and discuss any possible problems.*

14) Comments *Include any additional comments here: e.g. questions to the PAC or other topics you would like to discuss during the meeting.*

15) Time plan *Update time plan and attach to this document*

Name of doctoral researcher

Date and signature of doctoral researcher

Name of main supervisor

Date and signature of main supervisor

Name of university supervisor
(in case the main supervisor is not the university supervisor)

Date and signature of university supervisor

Name of PAC member (co-supervisor)

Date and signature of PAC member (co-supervisor)

Name of PAC member (co-supervisor)

Date and signature of PAC member (co-supervisor)

Name of PAC member (co-supervisor)

Date and signature of PAC member (co-supervisor)

Name of PAC member (co-supervisor)

Date and signature of PAC member (co-supervisor)