

# yDiv Stay Abroad – Funding Application

This form is used for applying for funds to cover the costs of the stay abroad for yDiv doctoral researchers. Up to 2,000 euros can be covered. yDiv funds only costs for transport (i.e. flight and/or train tickets according to cheapest option) and basic accommodation. Please note that it is your responsibility to find out and comply with the requirements of your institution regarding e.g. insurances, “Entsendung”, daily allowance etc. Please also note that yDiv offers administrative support only for certain travel arrangements.

**This form is an internal agreement only and does not replace the official travel request form (“Dienstreiseantrag”)!**

Name of doctoral researcher

Dates of stay abroad

*If not confirmed, estimated dates and duration*

Receiving institution and contact details

*Insert the contact details of your co-supervisor/collaborator whose institution you are visiting*

**Brief description** *of the main purpose of the stay and expected benefits*

*Describe briefly what type of work you are going to undertake during your period abroad, what concrete results (e.g. joint publications, experiments, new contacts, teaching of courses) are expected of the collaboration, and how this is going to benefit your project or your career. Please note that conference visits and field work as such are not counted as stay abroad and cannot be supported.*

**Draft budget of costs of stay and the calculation of costs to be paid by yDiv (up to 2,000 euros)**

*Include your estimated costs to and from the receiving institution (e.g. flights, train / bus etc., cheapest option) and accommodation.*

**Explain how the remaining costs are covered** *E.g. project budget, other funding sources*

Name of doctoral researcher

Date and signature of doctoral researcher

Name of main supervisor

Date and signature of main supervisor

Name of yDiv coordination

Date and signature of yDiv coordination

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iDiv is a research centre of the DFG.

iDiv is a central facility of Leipzig University within the meaning of Section 92 (1) of the Act on Academic Freedom in Higher Education in Saxony (“Sächsisches Hochschulfreiheitsgesetz, SächsHSFG”). It is run together with the Martin Luther University Halle-Wittenberg and the Friedrich Schiller University Jena, as well as in cooperation with the Helmholtz Centre for Environmental Research – UFZ.

The following non-university research institutions are involved as cooperation partners: the Helmholtz Centre for Environmental Research (UFZ), the Max Planck Institute for Biogeochemistry (MPI BGC), the Max Planck Institute for Chemical Ecology (MPI CE), the Max Planck Institute for Evolutionary Anthropology (MPI EVA), the Leibniz Institute DSMZ–German Collection of Microorganisms and Cell Cultures, the Leibniz Institute of Plant Biochemistry (IPB), the Leibniz Institute of Plant Genetics and Crop Plant Research (IPK) and the Leibniz Institute Senckenberg Museum of Natural History Görlitz (SMNG).